

Unofficial Translation

Notification of the Department of Internal Trade

Regarding Cancellation of Calling for Photocopy of Document Issued by Government

Whereas the Head of the National Council for Peace and Order issued the Order No.21/2560 regarding Amendment to Legislation to facilitate Operation of Business dated 4 April B.E. 2560 (2017), prescribing that in the case where any law, rule or regulation requires an applicant for permission, an applicant for registration or notification, or an informant to make use of a document which a government agency issues to him/her for supporting consideration or proceedings, it is a duty for an authority concerned to demand the government agency who issues such an official document to provide information or a photocopy of the aforesaid document in order to support consideration or to proceed with the relevant matter, or to photocopy the aforesaid document by himself/herself without collecting money for such photocopying from the service applicant. It is coupled with the resolution of the Council of Ministers passed at the meeting on 2 October B.E. 2561 (2019), approving the facilitation measure and the reduction in a burden on people (i.e. not calling for a photocopy, which a government agency issues, from people) as proposed by the Office of the Public Sector Development Commission. This measure requires government agencies to link up information via an electronic system, especially the information and documents which are necessary to be used for supporting the consideration for permission, the issuance of a licence, registration or notification, acknowledgement, or other relevant proceedings.

In order that the consideration for permission, the issuance of a licence, registration or notification, the acknowledgement of information, or other proceedings according to the laws under the responsibility of the Department of Internal Trade, both Acts and subordinate laws, shall be consistent with the Order of the Head of the National Council for Peace and Order and the relevant resolution of the Council of Ministers, which shall be the facilitation and the reduction in a burden on people, the Director-General of the Department of Internal Trade therefore issues this Notification, as follows.

Article 1. This Notification shall come into force as from the date of its publication.

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Article 2. In the case where the law, rule, notification or regulation under the responsibility of the Department of Internal Trade requires that there must be the document, evidence or photocopy, which the government agency issues, to be used for supporting the consideration for permission, the issuance of a licence or a permission letter, the issuance of a substitute for a licence, the renewal of a licence, registration or notification, the acknowledgement of information, or other proceedings, the relevant authority or competent official is prohibited from calling for the document, evidence or photocopy, which the government agency issues, from the service applicant.

In case of necessity for using the document, evidence or photocopy, which the government agency issues, for supporting the consideration in accordance with the first paragraph, the aforesaid authority or competent official is required to make the photocopy by himself/herself and affix his/her signature to certify the correctness of the aforesaid document, evidence or photocopy without charging the fee or expense incurred by him/her in making the aforesaid photocopy.

Article 3. In case of empowering other person to proceed on his/her behalf, a power of attorney and a photocopy of an identity card as certified as accurateness by a grantor of power of attorney shall be used.

Given on the 18th Day of May B.E. 2563 (2020)

Mr. Prayoth Benyasut

Deputy Director-General

Acting Director-General of the Department of Internal Trade